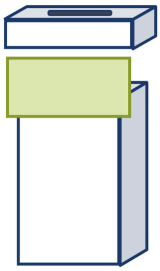
MARLUX MEDICAL

STEP-BY-STEP GUIDE

Build Your Return & Recycling Box

A complete written guide to assembling your Marlux Medical Privacy Curtain Return & Recycling box — from flat-pack to finished collection point.

11 Simple Steps | **No Tools Required** | **Fully Recyclable**



GETTING STARTED

Overview

This guide covers assembly of the Marlux Medical Privacy Curtain Return & Recycling box in three parts, using the diagrams on the following pages.

✓ No Tools Required | ✓ 3 Parts | ✓ 11 Steps | ✓ 100% Recyclable

Guide Contents

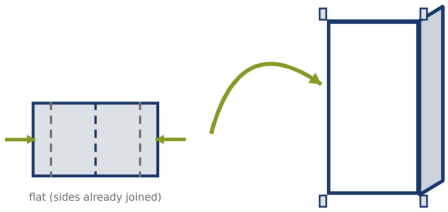
Part	Steps	What happens
A — Build the Box	1–4	Pop the box into shape, fold and secure the base, then open the top.
B — Build the Lid	5–8	Fold the smaller die-cut piece into the posting-slot lid.
C — Assemble	9–11	Fit the sleeve and attach the lid.

ABOUT THE RECYCLING PROGRAMME

Once your box is full, keep and reuse the printed sleeve and the lid — the sleeve carries a QR code and recycling bin quantities for arranging your next collection at recycle.marluxmedical.com. The box, sleeve and lid are all part of the non-clinical Marlux Medical curtain waste and packaging recycling point.

PART A · BUILD THE BOX

1. Pop the Box Into Shape

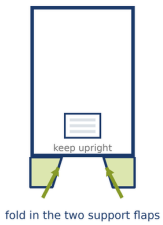


Push the flat box to pop it into its rectangular shape

The box arrives flat with its long sides already joined. Push the flat box inwards from opposite corners to pop it into its rectangular shape.

PART A · BUILD THE BOX

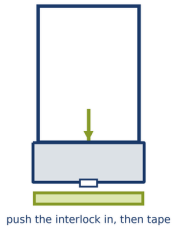
2. Fold In the Support Flaps



Find the base end — the writing on the box should read upright — and fold the two support flaps at that end inwards into the open gap.

PART A · BUILD THE BOX

3. Close the Base

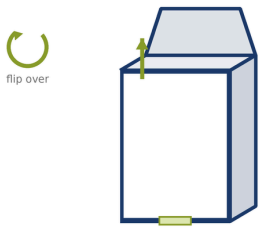


Fold the main flap down and secure the base with tape

Fold the main square flap down on top of the support flaps and push the interlocking tab into place, then tape along the base to secure it.

PART A · BUILD THE BOX

4. Open the Top

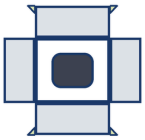


Flip the box over and fold the top flaps back to open it

Flip the box over so the sealed base sits on the floor. At the top, fold the support flaps and the main flap backwards to leave the top open, ready for the lid and sleeve.

PART B · BUILD THE LID

5. Start the Lid Piece



Flat lid blank — centre panel with posting slot

Take the smaller die-cut piece — this is the lid, a cross-shaped blank with a rounded posting slot cut into its centre panel.

PART B · BUILD THE LID

6. Fold Up the Walls

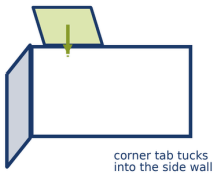


Fold the lid's side walls up around the slot

Fold the side and end walls of the lid upward around the slot panel, creasing each seam firmly.

PART B · BUILD THE LID

7. Tuck the Corners



Tuck each corner lock tab in to close the ends

Fold in each small corner lock tab and tuck it against the adjoining wall to hold the lid's shape.

PART B · BUILD THE LID

8. Lid Complete

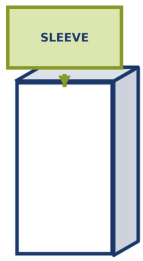


Lid complete — a shallow tray with a posting slot

Your posting-slot lid is now built — a shallow, wide tray ready to fit on top of the box body.

PART C · ASSEMBLE

9. Slide On the Sleeve

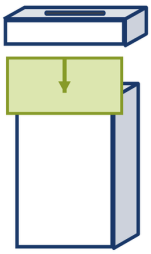


Slide the printed sleeve down over the top

Fit the printed recycling sleeve around the top of the box like a collar, label facing outward.

PART C · ASSEMBLE

10. Attach the Lid



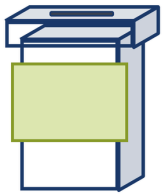
Place the finished lid on top, slot facing up

Place the finished slotted lid on top of the box, with the posting slot facing up.

PART C · ASSEMBLE

11. All Done!

✓ Complete



Fully assembled — lid seated flush, sleeve halfway down

Your Return & Recycling Box is fully assembled and ready to use. Scan the QR code on the sleeve to arrange a collection. Once the box itself is used up, keep hold of the lid and sleeve — both are reusable on your next replacement box.